

# **ID&T TEAM HANDBOOK**



**DATE DEVELOPED:  
JUNE 9<sup>TH</sup> , 2021**

# **HANDBOOK DESIGN & DEVELOPMENT**

CHRISTOPHER FRANCIQUE

Instructional Designer & Team Lead, Instructional Design & Technology

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## Section 1

# Instructional Design & Technology

# Instructional Design & Technology @ TLIS

## OVERVIEW

Instructional design, instructional and learning technologies are overseen by the **Instructional Design and Technology (ID&T)** Sub-unit of the **Teaching, Learning & Instructional Support (TLIS)** Unit at the University of Trinidad and Tobago (UTT).

TLIS is the unit responsible for:

- providing standards for students, instructors, and programs with respect to e-learning.
- an ambitious program of professional development support for instructors, including instructional design, training, and technology support, so that they can meet required standards
- design of physical and virtual - formal and informal Learning Spaces to accommodate students and instructors
- development and provision of tools developed, adapted, and implemented to support the integration of digital resources into a learning environment -  
*excerpt from TLC's Strategic Plan 2015 - 2020*

## STRATEGIC VISION OF ID&T

To successfully perform its expected functions effectively, the ID&T sub-unit operationalizes its functions through a stakeholder perspective:

- Empower faculty
- Empower students
- Empower academic support units
- Empower student support units

### Empowering Faculty

- Empower faculty to utilize the instructional technologies (Canvas, ZOOM, Mediasite, Screencast-o-matic & CourseEval) to enhance their course development experience.
- Empower faculty to utilize the relevant instructional technologies to enhance their instructional delivery experience.